**JOB DESCRIPTION**

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| **Job Title:**  Maintenance Person - Painter | **Department:**  Plant Operations |
| **Reports To:**  Manager, Plant Operations  Controller of Plant and Planning Services | **Division:**  CUPE |
| **Date of last review:**  March 17, 2004 | **Revised by:** |

**SUMMARY**

The Maintenance Person - Painter is responsible for maintaining the appearance of schools and cleanliness (interior and exterior) by performing all aspects of painting.

**QUALIFICATIONS**

* High School Diploma or work related experience.
* Two to three years experience as a painter in a commercial/institutional environment;
* Knowledge of Ontario Occupational Health and Safety Act.
* Valid Ontario Driver’s License;
* Ability to operate various equipment (i.e., paint sprayer);
* Good physical health with the ability to lift 25 kg. (55 lb.) and ability to work from ladders and scaffolds.

**KEY DUTIES & RESPONSIBILITIES**

* + 1. Performs all aspects of painting trade.
    2. Assembles materials needed to complete job:

< Purchases materials and equipment required, consistent with Board purchasing policy;

< Ensures safety of equipment (i.e., ladders, etc.);

< Maintains a safe work environment.

* + 1. With the Plant Operations Manager and School Principal, organizes and schedules work to be completed:

< Reviews work orders and determines scope of work;

< Completes assigned work orders;

< Completes minor alterations/renovations as assigned.

1. Maintains an inventory of materials.
2. Performs other related duties as assigned.

***Communication***

Shares and receives information and ideas in a variety of ways and adapts to the needs of the audience to ensure the message is understood.

***Innovation***

Creates, develops and implements new processes or services with the aim of improving the learning community for all.

***Interpersonal Relations***

Displays characteristics and personal attributes that enhance communication and interactions. Establishes and maintains harmonious professional relationships by demonstrating respect and sensitivity to all.

***Leadership***

Motivates groups of people, while maximizing the efforts of others to achieve a common goal.

***Planning and Organization***

Plans, organizes and coordinates time, resources and tools to meet established goals.

***Professional Integrity***

Models strong ethical or moral principles and follows them at all times, regardless of who is present.

***System Thinking***

Sees, acknowledges and contributes to the shared mission and vision of the Board. Approaches all work done within ALCDSB as being part of a larger system that is inter-related with strategic plans. Understands that work done in one part of ALCDSB impacts a variety of groups inside and outside of the Board.

**COGNITIVE/PHYSICAL DEMANDS or ADDITIONAL REQUIREMENTS**

Good physical health with the ability to lift 25 kg. (55 lb.) and ability to work from ladders and scaffolds.

**ORGANIZATIONAL RELATIONSHIP**

Work Assignments Received From:

* Manager, Plant Operations
* Controller of Plant and Planning Services

Positions Supervised: Nil

**ACKNOWLEDGEMENT/ACCEPTANCE**

By signing this document, I acknowledge that I have read, understand and accept the requirements, essential functions and duties outlined in this job description.

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| **Employee Signature** |  | **Date** |